

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Tuesday 18th February 2020 at 7.00 pm at Keele Village Hall, Keele

Attendees: Parish Cllrs: Mr G Bibby (Chair), Mrs S Hughes, Dr R Studd, Dr D Hindmarch, Mrs T Wright, Mrs W Naylor, Mr D Meakin, Mr L Cohoone, BCllr T Kearon. County Cllr D Jones, Clerk – Mrs C Withington
There were no members of public

19/173 **To welcome the new Parish Councillor and sign Declaration form-** This is in error.

19/174 **Public Open Forum –** No matters

19/175 **Apologies –** Ms V Newman

19/176 **Declarations of Disclosable Pecuniary Interests –** Mrs Naylor in relation to the payment schedule.

19/177 **Minutes of the Parish Council Meeting held on 21st January 2020**

1. To approve – **RESOLVED** to approve the minutes as a true and accurate record, subject to a typo for Mr Cohoone’s name.

2. Matters arising not on the agenda – None.

19/178 **Police Update – if available – No police attendance.**

19/179 **To receive reports:**

1. Chairman’s report including Neighbourhood Plan update – Mr G Bibby
The Chair’s report was circulated as Appendix 1. Mr Bibby had now purchased labels for the cones. It was noted that the Chair, Dr Hindmarch, Cllr Kearon and Ms Newman will attend the Keele Growth Corridor meeting. The speed sign which is the wrong way round will be reported to Highways on Station Road. Other matters were noted as per the report.

Clerk

2. County & Borough Councillors Cllr D Jones and Cllr Kearon
Cllr Kearon reported issues with broadband in Station Road and it was noted it was most likely to be due to the length of the outdated copper cables between the box and properties. The work in the village is impacting on Bus service no 25. In addition there has been a change in bus route with no consultation for residents in The Covert. Cllr Kearon will be calling in the decision re the Hawthorns shop. County Cllr Jones provided an update regarding the budget increase of 2.99%. Noted that the Police has also increased the Precept along with the Fire. The Borough Council will be decided on 19th February. The Joint Local plan will be consulted in two parts. The policies in the Spring 2020 and then the Sites in Autumn 2020. The Borough Council have some ambitious plans to build up to 450 houses a year, whereas the City Council of Stoke on Trent are looking to build 600. This is in excess of numbers calculated using the Government’s methodology. **RESOLVED** that Silverdale and Keele Parish Councils should meet to discuss co-ordinated responses to the developing Joint Local Plan. DJ to provide his dates for a joint meeting with Silverdale Parish Council to discuss the Joint Local Plan. Nothing further on the Traffic Regulation Order (TRO). There is a new Police Commander at Newcastle.

WN

**DJ
Clerk**

3. Staffordshire Parish Councils Association – G Bibby – Nothing to report.
4. Borough Standards Committee – Ms V Newman – Nothing to report.
5. Betley Keele and Madeley Locality Action Partnership – Mrs W Naylor – Nothing to report.

GB

6. Village Hall Management Committee– Mrs S Hughes – Nothing to report.
7. Litter report – Mrs W Naylor – Noted that there has been an increase in windblown litter from the development. Mr Bibby to raise this with Seddons.
8. Rural Runabout update – Ms V Newman – The Clerk provided a brief update. Mr Bibby stated he is still awaiting a response regarding the Articles of Association and who can/cannot use the bus. Mr Bibby was concerned re the lack of transparency and lack of minutes. Mr Bibby to request Articles from Ms Newman.

		GB
19/180	<p>Planning applications – to provide comments on the following: Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire – Noted that the development had not yet started and it was not clear as to what the timescale would be. Cllr Jones to find out what the latest position is with the conditions. The Clerk was asked to carry out a land registry check on the site. The previous planning permissions will be looked at with regards to the timescale. <u>Replacement of previously approved (part of application reference: 17/00953/FUL) commercial unit and 2no. one bed apartments and associated car parking, with 1no. two-storey five bed house and car parking.</u> The Hawthorns University Of Keele Keele Newcastle Under Lyme Staffordshire Ref. No: 20/00018/FUL – RESOLVED to submit the comments as circulated. Cllr Kearon and Jones to call it in. Dr Hindmarch will also send his comments in and request to speak. Noted that in the event of a community shop, options could be available and would need further discussion/investigation on a future agenda. <u>Construction of a new veterinary training school incorporating a specialist veterinary referral hospital, first opinion veterinary practice with associated access, parking, servicing and landscaping detail.</u> Land Adjacent Keele University Keele Road Keele Newcastle Under Lyme Staffordshire Ref. No: 18/01011/NMA – There were no comments. <u>20/00096/FUL Demolition of existing extension and garage and construction of new two storey side extension. Proposed render finish to existing building. 2 Station Drive Keele Newcastle Under Lyme Staffordshire ST5 5AJ</u> - There were no comments.</p>	DJ Clerk
	<p>To consider commenting on the Madeley Neighbourhood Plan (Regulation 14) consultation- This will be considered on the next agenda.</p>	Next agenda
	<p>To consider the Joint Local Plan – meeting with Silverdale Parish Councillors – RESOLVED to arrange this at Keele Village Hall. Keele Growth Corridor/Neighbourhood Plan/Joint Local Plan (Standing Item)- As previously discussed.</p>	DJ Clerk
19/181	<p>Amenities</p> <ol style="list-style-type: none"> 1. Parish Defibrillators – to consider costs and locations – Noted that one will be sited at The Sneyd Arms. The other location is not possible, but it was agreed to wait until the new development starts at Pepper Street. 2. Keele Conservation Group – Grant for Sculpture Renovation – RESOLVED that Mrs Naylor will seek quotes for the repainting of the 2 sculptures and it will be submitted in the name of the Parish Council. The artist will also be contacted to find out what is required to maintain them. 3. Website accessibility regulations – to consider a quote to ensure it meets the new regulations – RESOLVED to appoint Redoko as the contractor in accordance with the quote, up to £600. Clerk to also find out if its possible to include email addresses. To consider a quote to paint (the Parish owned shelter) and clean the SCC bus shelters on Station Road (Lengthsman) – RESOLVED to appoint Mr Hough to clean the shelters, up to a cost of £280. 	WN Clerk
19/182	<p>Other matters for consideration: Hawthorns Village Shop and Drop off zone points update – Mr G Bibby – This has been discussed earlier.</p> <ol style="list-style-type: none"> 1. Invitation to Mr Aaron Bell MP to attend a future Parish Council – Clerk to invite Mr Aaron Bell MP to the April Parish meeting. Questions will be formulated before. 2. To approve of action taken regarding the large sign for ‘The Hedgerows’ – Noted that a letter had now been sent to Planning Enforcement. 	Clerk

3. Grass area in front of 35 Quarry Bank – to note Aspire ownership
Noted that as Aspire are the official owners, the issue regarding the blocked land drain which is causing pooling in front of the property will be raised with them.

4. To consider the arrangements for a working party (Spring) Lymes Road – Mr Bibby to contact the land owner to see if a joint project can be carried out.

Clerk

5. Mitigation for the bats at the Hawthorns (following Seddons meeting) – This will be raised on Friday 28th February.

GB

6. Enforcement issues – Boggs Cottages and land off Leycett Lane – This is ongoing and is a priority case for the Planning Inspector. Regular updates are provided to the Planning Committee.

7. Parking issues and update on the Traffic Regulation Order for the Village if available – Cllr Jones

There is no further update on the project. Mrs Wright reported issues with up to 10 cars adjacent to the double white lines. Cllr Jones and Cllr Kearon will pass on the contact details for the new Local Policing Commander for Mr Bibby for a brief introduction. Noted that an ambulance had also attended the area. Ongoing issues will also be discussed. Further reports will be made if no action is taken.

TK DJ
GB

8. Drain cleaning and other Highway matters (inc Quarry Bank Road bridge repair/gate) and blocked gullies on Keele Road: proposed action

It was noted that there are no issues with the bridge gate closing, however users are not closing them. Clerk to respond to the individual to also note that the police are aware of the drug use and make regular visits to the site. Cllr Jones clarified the situation with the drains being cleaned and their inability to take the large volumes of water which causes backflow due to the pressure. Cllr Jones will investigate further in relation to the rota for the cleaning and the cost for a one off clean through the DHP. Mrs Hughes to report the exact drains which are blocked along Pepper Street. Noted that the road sweep will be later in the year.

Clerk

DJ

9. Volume and speeding of traffic in Station Road, Keele – request from resident for traffic calming – Noted that the signs will be reported to Highways. It was suggested that the resident be encouraged to take part in the community speedwatch in an attempt to reduce the speed of traffic. Cllr Jones clarified that it was unlikely to be reduced, and if it was the speed limit does not generally slow the cars in reality. However he will speak to Highways officers to ascertain their views again, as this has been considered fairly recently following monitoring.

SH

Clerk

10. To consider the speed warning signs and speed limits used – **RESOLVED** to review the situation once the speed limits have been corrected on Station Road.

Next agenda
Next agenda
agenda

Best Kept Communities – Mr G Bibby – To be considered on the next agenda.

19/183 **General Data Protection Regulations (GDRP)**

Data Breaches (72 hrs)/Information Security/Subject Access Requests – Noted.

Retiring the use of old email accounts - Noted that the County Council system is not fit for purpose currently. The Clerk will investigate new emails through the website upgrade with Redoko.

Clerk

19/184 **Financial matters:**

1.To approve payments/orders, receipts and transfers - Appendix A – **RESOLVED** to make the payments in accordance with the schedule attached. The Clock service will be on the next agenda.

Clerk
Next agenda
agenda

2.To approve the bank reconciliation statement – Appendix B – This was approved and checked by the Chair at the meeting.

19/185 **Clerk's Reports**

Correspondence

To review papers and correspondence received through the clerk and consider if any item requires further action on next agenda :

- Annual Civic Mass at Holy Trinity Catholic Church, Newcastle, Staffs., on Sunday 1st March 2020 at 11.00am – Noted.
- Planning Training (SPCA/CPRE) Saturday 28th March, from 9:15am to 1:30pm at Yarnfield Park, Yarnfield – Dr Hindmarch and Mr Cohoone to attend.

DJ LC

19/186 **Any Other Business for future agendas**

- Superfast Staffs Broadband contact information

Meeting closes

Date of next meetings:

- 17 March 2021 April 2020 - Annual Parish Meeting
- 19 May 2020 – Statutory Parish Council including review of policies
- 16 June 2020
- 21 July 2020
- 18 August 2020
- 15 September 2020
- 20 October 2020
- 17 November 2020
- 15 December 2020

Appendix A - Payments Schedule

BACS & Cheque No.	Expenditure	Details	TOTAL
Bacs 70	Mr S Hough	Speed sign Pepper Street	25.00
Bacs 71	C Withington	Feb Expenses inc mileage	274.36
Bacs 72	HMRC	Tax and NI Feb	64.80
Bacs 73	Mrs W Naylor	Litter collection Dec and January, Feb	148.50
Bacs 75	Mrs J Simpson	Locum	52.40
Bacs 76	Eurooffice	Stationery and ink	104.60
Bacs 77	Eurooffice	stationery part 2	3.73
Bacs 78	SLCC	Conference pro rata 10%	46.40
		Monthly Total	719.79

Transfer required of £1000 from deposit to current account approved

RECEIPTS – NIL

Keele Parish Council Chair's Report: February 2020

Hawthorns

I have had several conversations with Amanda Oakden regarding the shop unit and have received an apology that we were not notified of the planning application at our meeting with Seddon in January. I was informed that Seddon were anxious to get the variation approved so that work could commence on the house 'on schedule'. It was suggested by Amanda that funding might be available to support the development of alternative provision e.g. community shop/ pub shop. We will be discussing this in the Parish Council meeting on 18th February.

Our next meeting with the site team will be on Friday Feb 28th at 10 am when I will ask about alternative roosting provision for bats.

Hedges etc

The hedges along Three Mile Lane have recently been cut by the landowner.

Parking and Traffic Measures

I have sourced labels for our traffic cones; Avery will do 100, heavy duty, weatherproof labels for under £40. I will order them once the expenditure is approved in our meeting on 18th Feb.

Pepper Street

There have been no further developments regarding the development. The two outstanding applications are still pending.

A construction method statement was submitted on 7th June, comments by 2nd July **still pending**

Condition 13 Detailed remediation scheme submitted 7th June, comments 2nd July, **still pending**

Neighbourhood Plan

The next (and last) workshop for the Golf Course development is on 3rd March at 17:30. I have informed Newcastle that the Parish Council reps will be myself together with Duncan and Val. Tony and Dave Jones are invited as Borough Councillors for Keele and Silverdale. I am hoping the meeting will show that the discussions in the workshops so far have influenced the development of the plan.

I have spoken with a contact in 'Locality' regarding our stalled plan. He put me in touch with Hannah from 'Urban Vision', the planning consultancy who work with Locality. I spoke to Hannah today and outlined our problems vis a vis policy development and the proposed Golf Course development. She has pointed me towards Linby Neighbourhood Plan (Notts) who had similar housing issues to ours and to the Madeley Neighbourhood Plan which Urban Vision were involved in. I will research these exemplars and get back in touch with her next week. She has committed to get us over the line by next Christmas and to submission by the summer.

Community events

Keele Gala: Diane and I met with Fr Peter and Liz McAvan on Monday 10th Feb. The date is confirmed as Saturday June 20th. The event will start at 12:00 and go on until 4, there will be a simple supper at the Hall in the evening. Events will be split between St John's Church and the school with musical performances, displays of art work, dancing and possibly the involvement of the historical re-enactment group: Historia Normannis. The next meeting will be on Monday 23rd March.

Town Deal Board

Val attended the meeting for us and has passed notes on to me. She reported she was the only representative from a Parish Council, the remainder of the attendees were either businesses, charities or educational establishments in the town. Phil Butters was present and the University Growth Corridor was discussed.

This project (for which Newcastle was selected rather than applying) does not include the town centre, which is pursuing the Future High Street grant. The 2 must not overlap so the Town Deal is focusing on the area of Newcastle outside the ring road and various suburban and rural areas (UGC and the Sustainable Community Transport Demonstrator included). It is suggested that Keele University provides Newcastle with its USP Submission to HMGov will be this Summer.

120 to 130k is available to develop the bid. It is proposed that meetings are held monthly.

We will need to continue to engage with this initiative.

AED

I have spoken to Sandra and Darren at the Sneyd who are prepared to host the Village Rd AED. I have put them in contact with Richard Lawton of First Responders who will facilitate the installation and training. He proposes a photo session once the unit is installed.

Wenslie spoke to the owner of the Quarry Bank lodge who was not prepared to have the unit powered from his house. A free-standing unit with wind/ solar may be possible but would be prohibitively expensive. Further ideas about locating a unit in Pepper Street/ Quarry Bank are needed.

Speed Signs

The speed signs at the Station Rd entrance to the Village are contradictory and partially incorrect (see photo). One sign reads 30 mph whilst the other reads 40 mph. This is the case in both directions. I have asked Clare to report this to Staffordshire Highways.

