

PUBLIC NOTICE

Keele Parish Council Meeting

**The Regular Meeting of Keele Parish Council will be held on
Monday 12 January 2026 at 7.00pm at Keele Village Hall.**

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

but please note that they may be excluded for any item the Council decide should
be treated as confidential

Issued 7 January 2026

Mrs D Powell (Clerk/RFO)

AGENDA

1/26 To receive apologies

2/26 Declarations of Disclosable Pecuniary Interests

3/26 Public Open Forum
Speakers will be limited to 5 minutes each up to a total of 15 minutes

4/26 To note the draft minutes of the Regular meeting held on 10 November 2025 and the minutes of the Extra ordinary Meeting held on 8 December 2025 and agree
a. To approve the minutes

5/26 To receive reports from the following sub-committees
a. Communications
b. Environment and assets
c. Planning
d. Planning applications – to provide comments on the following:

[25/00954/FUL | Proposed second storey side extension & new garage to front & new porch to front | 39 Quarry Bank Newcastle Under Lyme Staffordshire ST5 5AG](#)

[25/00920/TWA | Works to hedge and trees | Hawthorn Villa 11 The Village Keele Newcastle Under Lyme Staffordshire ST5 5AD](#)

[25/00910/FUL | Retrospective full planning application for the retention of an attenuation storage pool with associated access to serve the arable farmland of the applicant's agricultural holding | Leycett Farm Leycett Lane Leycett Newcastle Under Lyme Staffordshire](#)

e. Pepper Street development.
• To receive an update

6/26 To receive an update on Keele Village Hall Committee

7/26 To note the resignation of the Parish Clerk and Responsible Finance Officer

8/26 To appoint members to a HR sub-committee

9/26 Finance

- a. To approve payments, receipts and transfers - **Appendix A**
- b. To note and approve the bank reconciliation – **Appendix B**
- c. To note and approve the budget report – **Appendix C**
- d. To consider the budget for 2026/27
- e. To consider the following options for the Precept for 2026/27
 - i. Assuming Council Tax is to increase by 1.99%, Total £20,951
 - ii. Assuming Council Tax is to increase by 1.99%, £20,951 plus the consultants' fees for the completion of the Neighbourhood Plan £6,069 (plus vat - reclaimable), Total £27,020.
 - iii. Assuming Council Tax is to increase by 1.99%, £20,951 plus the consultants' fees for the completion of the Neighbourhood Plan £6,069 (plus vat), plus the costs of a contested Election £6,000 (as £4,000 is already in Earmarked Reserves), Total £33,020

10/26 Actions arising from the meetings held on 10 November 2025

- a. To receive an update on the cutting back the outgrowth of trees flanking the lower of our two-iron sculptures (end of Station Road) (ST)
- b. To discuss the recruitment of Litter Collector
- c. To discuss the costs associated with grounds maintenance on the Hawthorns (AR)/GB
- d. To discuss fly tipping of leaves on Quarry Bank
- e. To discuss a noticeboard for Quarry Bank

11/26 Other matters

- a. To approve the outcomes from Extra ordinary meeting held on 8 December 2025 and matters arising (GB)
- b. To discuss the meeting with Adam Joge: 30th January on Grey Belt applications (GB)
- c. To discuss the cost of contested Parish Council elections (GB)
- d. To approve Access Irrigation Service Contract 2026 - The Yew Tree. Standard Service Plan £649.00 (£778.80 including VAT) for a Spring and Winter service.
- e. To discuss commissioning the work of the Contractor on the Community Orchard for a number of hours over the coming months (WN)

12/26 To note (only) written reports circulated in advance:

- a. Chair's report
- b. County & Borough Councillors

13/26 General Data Protection Regulations (GDPR)

Data Breaches (72 hrs)/Information Security/Subject Access Requests (reminder)

14/26 Keele Neighbourhood Plan (Standing Item)

- a. To discuss the timetable for Regulation 14 consultation

15/26 Borough Local Plan (Standing Item)

16/25 To note the Staffordshire Parish Councils Association Bulletins and correspondence received.

17/26 Any other business for future agendas

Meeting closes

Dates of the next meetings:

9 February 2026, 9 March 2026, 13 April 2026.

