

PUBLIC NOTICE

Keele Parish Council Meeting

The Regular Meeting of Keele Parish Council will be held on

Monday 13 April 2026 at 7.00pm at Keele Village Hall.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

but please note that they may be excluded for any item the Council decide should
be treated as confidential

Issued 8 April 2026

Mrs D Powell (Clerk/RFO)

AGENDA

48/26 To receive apologies

49/26 Declarations of Disclosable Pecuniary Interests

50/26 Public Open Forum Speakers will be limited to 5 minutes each up to a total of 15 minutes

51/26 To note the draft minutes of the Regular meeting held on 9 March 2026 and agree

- a. To approve the minutes

52/26 To receive reports from the following sub-committees

- a. Communications
- b. Environment and assets
- c. Planning
- d. Planning applications: None received.
- e. To receive an update Pepper Street on the development.

53/26 To receive an update on Keele Village Hall Committee

54/26 Finance

- a. To approve payments, receipts and transfers - **Appendix A**
- b. To note and approve the bank reconciliation – **Appendix B**
- c. To note and approve the budget report – **Appendix C**

55/26 Actions arising from the meetings held on 9 March 2026

- a. Clerk's appointment: update from HR sub-committee
- b. To receive an update on the Elections

56/26 Other matters

- a. Policies for comment/resolution: maternity leave, paternity leave, disciplinary, harassment and bullying, sick leave, grievance, lone working, DEI, Safeguarding (GB)
- b. Digital Signatories PC Bank Account: proposal to add Andy Rowe (GB)
- c. Proposal to write to 4x4 group using Hayling Wood regarding mud on road (GB)
- d. Renewal of Sneyd Arms asset of community value status. (GB)
- e. Contingency plan in absence of RFO/ Responsible Officer to secure financial continuity (GB)
- f. Procedure for handover to new Clerk should one be appointed (GB)
- g. Migration of website to new provider (GB)
- h. To discuss the next version of the newsletter (GB)

- i. Proposal for irrigation of the yew tree and planting of snowdrops around the base (WN)

57/26 To note and discuss written reports circulated in advance and receive other reports:

- a. Chair's report
- b. County & Borough Councillors

58/26 General Data Protection Regulations (GDPR)

Data Breaches (72 hrs)/Information Security/Subject Access Requests (reminder)

59/26 Keele Neighbourhood Plan (Standing Item)

60/26 Borough Local Plan (Standing Item)

61/26 To note the Staffordshire Parish Councils Association Bulletins and correspondence received.

62/26 Any other business for future agendas

Meeting closes

Dates of the next meetings:

18 May 2026, 8 June 2026.